

CESA #11 BOARD OF CONTROL MEETING MINUTES

November 12, 2009 – 7:00 pm

1. *Meeting called to order by Chairperson Moore and announcement of Executive Session under State Statute 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*
2. *Roll Call:*

<input checked="" type="checkbox"/> Catherine Cranston	<input checked="" type="checkbox"/> Allan Faber	<input checked="" type="checkbox"/> Timm Johnson	<input checked="" type="checkbox"/> David Moore
<input checked="" type="checkbox"/> Margaret Dieter	<input checked="" type="checkbox"/> Joel Hilson	<input checked="" type="checkbox"/> Mary Lou Lawrence	<input checked="" type="checkbox"/> Natalie Springer
<input checked="" type="checkbox"/> Caroline Dostal	<input checked="" type="checkbox"/> Paul Hoch	<input checked="" type="checkbox"/> Kirk Lyksett	
3. *Approval of Agenda*

Motion by Margaret Dieter, seconded Joel Hilson to approve the agenda.
The motion carried.
4. *Approval of Previous Meeting Minutes – October 8, 2009 Regular Meeting*

The minutes of the October 8, 2009 meeting stand as presented.
5. *Administrator Report and Communications*
 - A. *Professional Advisory Committee Report*
 - B. *Financial Audit – Preliminary Report*
 - C. *Shared Service Contract Renewal Process*
 - D. *Wisconsin Association of CESA Administrators Report*
 - E. *Monitoring of ESEA Consolidated Programs*
 - F. *Agency Administrator Evaluation Process*
 - G. *Agency Goals Update*
 - H. *Other*
6. *Approval of Vouchers for Payment*

Motion by Caroline Dostal, seconded by Paul Hoch to approve vouchers number 527110 through 527601 in the amount of \$928,034.62.
The motion carried.
7. *Treasurer’s Report and Financial Statement*

Motion by Kirk Lyksett, seconded by Margaret Dieter to approve the Treasurer’s Report and Financial Statement with a balance on hand as of November 12, 2009 of \$2,321,566.69
The motion carried.
8. *Appearances Before the Board*
 - A. *Head Start*
 - 1) *Program & Financial Reports*

Sharon Glessing appeared before the board with an update on the Head Start department.
9. *New Business*
 - A. *Authorizations*
 - 1) *Grant Approvals*

Motion by Kirk Lyksett seconded by Natalie Springer to authorize the grant submissions/awards.
The motion carried.

10. *Adjourn to Executive Session under State Statutes 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

- *New Staff*
- *Separations/Resignations*

Motion by Timm Johnson, seconded by Kirk Lyksett to adjourn to Executive Session at 8:00 pm under State Statutes 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

The motion carried on a roll call vote with all members present voting yes.

11. *Reconvene into open session and take appropriate action, if any, on matters discussed in Executive Session*
Motion by Joel Hilson, seconded by Paul Hoch to reconvene into open session at 8:06 pm and take appropriate action, if any, on matters discussed in Executive Session.

The motion carried.

Motion by Natalie Springer, seconded by Timm Johnson to approve the following employment recommendations:

<u>New Staff</u>		<u>Effective Date:</u>
<u>Head Start Staff:</u>		
<u>Boumeester, Allison</u>	Housekeeper, NR	10/26/2009
<u>Schutz, Wendy</u>	Teacher Assistant, DL	10/12/2009
<u>Smith, Glenda</u>	Cook 2, ELS	10/05/2009
<u>Additional Days 2009-2010</u>		
<u>Hoefler, Barb</u>	Speech/Language - Grantsburg; from 45 days to 90 days	Immediately
<u>Graves, Trish</u>	Educational Consultant, from 220 to 261 days	Immediately
<u>Moe, Melissa</u>	Educational Consultant, from 220 to 261 days	Immediately

Separations/Resignations

Head Start Staff:

Radloff, Kara Housekeeper, RL 10/07/2009

The motion carried.

12. *Adjourn*
Motion by Margaret Dieter, seconded by Kirk Lyksett to adjourn at 8:07 pm.
The motion carried.



Jesse Harness, Administrator
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