

CESA #11 BOARD OF CONTROL MEETING - JUNE 11, 2009 – 7:00 P.M.
BOARD MEETING ROOM - CESA #11 OFFICE – TURTLE LAKE, WI
MINUTES

1. *Meeting called to order by Chairman and announcement of Executive Session under State Statute 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.*

2. *Roll Call:*

<input type="checkbox"/> Catherine Cranston	<input type="checkbox"/> Allan Faber	<input checked="" type="checkbox"/> Timm Johnson	<input checked="" type="checkbox"/> David Moore
<input checked="" type="checkbox"/> Margaret Dieter	<input checked="" type="checkbox"/> Joel Hilson	<input checked="" type="checkbox"/> Mary Lou Lawrence	<input checked="" type="checkbox"/> Natalie Springer
<input checked="" type="checkbox"/> Caroline Dostal	<input checked="" type="checkbox"/> Paul Hoch	<input checked="" type="checkbox"/> Kirk Lyksett	

3. *Approval of Agenda*

Motion by Caroline Dostal, seconded by Paul Hoch to approve the agenda.

The motion carried.

4. *Approval of Previous Meeting Minutes – May 14, 2009 Regular Meeting; June 1, 2009 Organizational Meeting*

The minutes of the May 14, 2009 and the June 1, 2009 meetings stand as presented.

5. *Administrator Report and Communications*

A. *Update on Head Start Director*

G. *State Budget Reductions / Agency Impact*

B. *Head Start Program Consultant*

H. *Microsoft Settlement*

C. *PAC Meeting Report*

I. *HVAC Inspection Report*

D. *July Board Meeting Date*

J. *Liability Insurance Rate for 2009-10*

The date will remain as scheduled: July 9th

E. *Head Start Policy Council Rotation*

K. *Common Core Standards Initiative*

F. *CESA #11 Fiscal Review*

L. *Other*

6. *Approval of Vouchers for Payment*

Motion by Timm Johnson, seconded by Margaret Dieter to approve vouchers numbered 524534 through 525091 in the amount of \$1,560,284.27

The motion carried.

7. *Treasurer's Report and Financial Statement*

Motion by Mary Lou Lawrence, seconded by Kirk Lyksett to approve the Treasurer's Report and Financial Statement.

The motion carried.

8. *Appearances Before the Board*

A. *Head Start*

1) *Program & Financial Reports*

9. *New Business*

A. *Authorizations*

1) *Grant Approvals*

Motion by Joel Hilson, seconded by Margaret Dieter to authorize the grant submissions, including the Head Start Body Start Play Space Grant.

The motion carried.

Approve Head Start and Early Head Start Expansion Grants

Motion by Timm Johnson, seconded by Kirk Lyksett to approve the Head Start and Early Head Start Expansion Grants.

The motion carried.

B. *Authorize Administrator to Transfer Funds to Balance Accounts as Necessary*

Motion by Joel Hilson, seconded by Paul Hoch to authorize the Administrator to transfer funds to balance accounts as necessary.

The motion carried.

C. *Consideration of Purchasing Four Agency Vehicles*

Bids will be obtained and brought to next Board of Control meeting.

D. *Revise Policy GCPC, Early Retirement Plan for CESA #11 Professional Non-Union Employees*

Motion by Timm Johnson, seconded by Paul Hoch to approve revised policy GCPC as presented.
The motion carried.

E. *Revise Policy GCBA, Certified Staff Salary, Fringe Benefits and Working Conditions*

Motion by Natalie Springer, seconded by Mary Lou Lawrence to approve revised policy GCBA as presented.
The motion carried.

F. *Policy BG, Board Self-Evaluation – First Reading*

Revise Policy BG as recommended.

G. *Policy BBBC, Board Member Ethics – First Reading*

Revise Policy BBBC as recommended.

H. *Approve Shared Service Contracts with CESA #6*

Motion by Joel Hilson, seconded by Timm Johnson to approve the Shared Service Contracts with CESA #6.
The motion carried.

10. *Adjourn to Executive Session under State Statutes 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.*

- *New Staff*
- *Separations/Resignations Associate &*
- *Approve CESA #11 Administrator's Contract 2009-10*
- *Layoffs for NUE Associate Staff*
- *Ratification of CESA #11 Head Start Professional Staff Contract*

Motion by Natalie Springer, seconded by Mary Lou Lawrence to adjourn to Executive Session at 8:13 pm under State Statutes 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The motion carried on a roll call vote with all members present voting yes.

11. *Reconvene into open session and take appropriate action, if any, on matters discussed in Executive Session*

Motion by Joel Hilson, seconded by Kirk Lyksett to reconvene into open session at 8:57 pm and take appropriate action, if any, on matters discussed in Executive Session.
The motion carried.

Motion by Mary Lou Lawrence, seconded by Natalie Springer to approve the following employment recommendations:

New Hires

Wehman, Barb

Head Start Consultant in Sharon Haugerud's absence; 40 days

Effective Date

June 1 – July 24, 2009

CESA #11 Staff:

Ramacher, Deb

Parent Liaison, 50 days

2009-2010 School Year

Separations/Resignations

Head Start Staff

Additional Days 08-09

<u>Betchkal, Julie</u>	Educational Consultant, from 190 to 195 days	Immediately
<u>Moe, Melissa</u>	Educational Consultant, from 220 to 224 days	Immediately
<u>Kampa, Mary</u>	CREATE Grant Consultant, 8 days	Immediately

Extended School Year 08-09

<u>Wilking, Jan</u>	Deaf and Hard of Hearing Teacher, Webster, 6 hours	August 2009
<u>Kurth, Fay</u>	Interpreter, Webster, Summer School – 2 weeks	June 2009

Partial Lay-Off Notices 09-10

<u>Westerlund, Mary Ellen</u>	OT, from 100% to 40%	August 24, 2009
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Lay-Off Notices 09-10

<u>Phillips, Teresa</u>	Interpreter/Tutor – Cameron	August 24, 2009
<u>Fitzgerald, Kay</u>	Secretary CESA #11	July 1, 2009

Consideration of Part-Time Non-Union Compensation 2009-10

		<u>08-09</u>	<u>09-10</u>
<u>Coburn, Sandra</u>	Part-time cleaner	\$14.12	\$14.40
<u>Hoff, Kristi</u>	Birchwood – IEP Coordinator	\$16.87	\$17.21
	Teacher	\$27.62	\$28.17

The motion carried.

Motion by Kirk Lyksett, seconded by Margaret Dieter to approve the additional per diem request for the two newest Special Ed Directors to be commensurate with the other senior directors.
The motion carried.

Motion by Kirk Lyksett, seconded by Timm Johnson to approve the ratification of the agreement between CESA #11 Head Start and Northwest United Educators.
The motion carried.

Motion by Caroline Dostal, seconded by Paul Hoch to approve the Administrator’s contract for 2009-2010.
The motion carried.

12. *Adjourn*

Motion by Margaret Dieter, seconded by Kirk Lyksett to adjourn at 8:58 pm.
The motion carried.



Jesse Harness, CESA #11 Administrator