

CESA #11 BOARD OF CONTROL MEETING MINUTES

January 14, 2010 – 7:00 pm

1. *Meeting called to order by Chairman and announcement of Executive Session under State Statute 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.*
2. Roll Call:

<input checked="" type="checkbox"/> Catherine Cranston	<input checked="" type="checkbox"/> Allan Faber	<input checked="" type="checkbox"/> Timm Johnson	<input checked="" type="checkbox"/> David Moore
<input type="checkbox"/> Margaret Dieter	<input checked="" type="checkbox"/> Joel Hilson	<input checked="" type="checkbox"/> Mary Lou Lawrence	<input checked="" type="checkbox"/> Natalie Springer
<input checked="" type="checkbox"/> Caroline Dostal	<input checked="" type="checkbox"/> Paul Hoch	<input type="checkbox"/> Kirk Lyksett	
3. *Approval of Agenda*

Motion by Caroline Dostal, seconded by Paul Hoch to approve the agenda.
The motion carried.
4. *Approval of Previous Meeting Minutes – December 10, 2009 Regular Meeting*

The minutes of the December 10, 2009 meeting stand as presented.
5. *Administrator Report and Communications*
 - A. *Professional Advisory Committee Report*
 - B. *Mileage Reimbursement Rate Change*
 - C. *Shared Service Contract for 2010-2011*
 - D. *Five-Year Maintenance Plan Update*
 - E. *Letter from U.S. Senator Feingold*
 - F. *Other*
6. *Approval of Vouchers for Payment*

Motion by Timm Johnson, seconded by Mary Lou Lawrence to approve vouchers numbered 528211 through 528725 in the amount of \$1,187,656.56.
The motion carried.
7. *Treasurer's Report and Financial Statement*

Motion by Paul Hoch, seconded by Joel Hilson to approve the Treasurer's Report and Financial Statement with a balance on hand as of January 14, 2010 of \$2,415,655.16.
8. *Appearances Before the Board*
 - A. *Head Start*
 - 1) *Program & Financial Reports*

Sharon Glessing submitted a written update on the status of the Head Start department.
 - B. *LarsonAllen Audit Report Year Ended June 30, 2009*

Dan Thole reviewed the audit report with the Board.
9. *New Business*
 - A. *Authorizations*
 - 1) *Grant Approvals*

Motion by Mary Lou Lawrence, seconded by Caroline Dostal to authorize the grant submissions/awards.
The motion carried.
 - 2) *Audit Report Acceptance*

Motion by Natalie Springer, seconded by Caroline Dostal to accept the audit report as presented.
The motion carried.
 - B. *Revision of Policy GCPC, Early Retirement Plan for CESA #11 Professional Non-Union Employees*

Motion by Catherine Cranston, seconded by Joel Hilson to accept the revisions to Policy GCPC as presented.
The motion carried.

C. *2010 WASB Resolutions to Delegate Assembly*
No action taken.

D. *Award Food Prime Vendor Bid*

Motion by Timm Johnson, seconded by Mary Lou Lawrence to authorize the administrator to approve the prime vendor recommendation from Cindy Becker and the Food Service Committee.
The motion carried.

E. *Approval of 2010-2011 CESA #10 Service Contract*

Motion by Paul Hoch, seconded by Natalie Springer to approve the 2010-2011 Shared Service Contract with CESA #10, pending the return of district contracts.
The motion carried.

10. *Adjourn to Executive Session under State Statute 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.*

- *New Staff*
- *Separations/Resignations*
- *Preliminary Notices 2010-2011 Contract Renewals/Non-Renewals Non-Union Professional Staff*
- *Administrator Search Firm Proposals*

Motion by Mary Lou Lawrence, seconded by to Caroline Dostal to adjourn to Executive Session at 7:37 pm under State Statute 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The motion carried on a roll call vote with all members present voting yes.

11. *Reconvene into open session and take appropriate action, if any, on matters discussed in Executive Session*

Motion by Caroline Dostal, seconded by Joel Hilson to reconvene into open session at 9:07 pm and take appropriate action, if any, on matters discussed in Executive Session.

The motion carried.

Motion by Joel Hilson, seconded by Timm Johnson to approve the following employment recommendations:

New Staff

Effective Date:

CESA #11 Staff:

<u>Rud, Jennifer</u>	Special Education Secretary, Polk County Consortium 123 Days (09-10), 225 days (2010-2011)	12/21/2009
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Additional Days 2009-2010

<u>Ayers, Cora</u>	Head Start Nutritionist/Dietician, from 57 to 64 days	01/16/2010
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Separations/Resignations

Head Start Staff:

<u>Alix, Connie</u>	Family Partner Assistant, COR	12/31/2009
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The motion carried.

Motion by Paul Hoch, seconded by Mary Lou Lawrence to authorize the administrator to issue preliminary non-renewal and partial non-renewal notices to the Non-Union Staff as necessary and in a timely manner.

The motion carried.

Motion by Mary Lou Lawrence, seconded by Joel Hilson to accept the submitted proposal from SCF Educational Consultants, LLC to conduct the search for the agency administrator.

The motion carried.

12. *Adjourn*

Motion by Mary Lou Lawrence, seconded by Allan Faber to adjourn at 9:09 pm.

The motion carried.

A handwritten signature in black ink that reads "Jesse L. Harness". The signature is written in a cursive style with a large initial "J".

Jesse Harness, Administrator
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