

CESA #11 BOARD OF CONTROL MEETING
January 8, 2009 – 7:00 P.M.
BOARD MEETING ROOM - CESA #11 OFFICE – TURTLE LAKE, WI
MINUTES

1. Meeting called to order by Chairman and announcement of Executive Session under State Statute 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

2. Roll Call:

<input checked="" type="checkbox"/> Alice Baldini	<input checked="" type="checkbox"/> Caroline Dostal	<input type="checkbox"/> Kirk Lyksett	<input checked="" type="checkbox"/> Natalie Springer
<input type="checkbox"/> Catherine Cranston	<input checked="" type="checkbox"/> Todd Glaus	<input checked="" type="checkbox"/> Joel Hilson	
<input checked="" type="checkbox"/> Margaret Dieter	<input checked="" type="checkbox"/> Mary Lou Lawrence	<input checked="" type="checkbox"/> David Moore	

3. *Approval of Agenda*

Motion by Natalie Springer, seconded by Mary Lou Lawrence to approve the agenda.
The motion carried.

4. *Approval of Previous Meeting Minutes – December 11, 2008 regular meeting*
The minutes of the December 11, 2008 meeting stand as presented.

5. *Administrator Report and Communications*

A. <i>Moment of Silence – Sid Bjorkman</i>	E. <i>New Shared Services for 2009-10</i>
B. <i>Professional Advisory Committee Report</i>	F. <i>Emerging Collaborations</i>
C. <i>CESA #11 Mileage Rates – Effective January 1, 2009</i>	G. <i>Other</i>
D. <i>2008-09 Northern Lights Board of Directors</i>	

6. *Approval of Vouchers for Payment*

Motion by Alice Baldini, seconded by Todd Glaus to approve vouchers numbered 521917 through 522343 in the amount of \$760,476.90.
The motion carried.

7. *Treasurer's Report and Financial Statement*

Motion by Caroline Dostal, seconded by Margaret Dieter to approve the treasurer's report with a balance on hand as of January 8, 2009 of \$2,319,582.64.
The motion carried.

8. *Appearances Before the Board*

A. *Head Start*

1) *Program & Financial Reports*

Report dated January 8, 2008 was reviewed: enrollment, attendance, CACFP, budget, and credit card report. Margaret Dieter and Joel Hilson, Board of Control members, attended tonight's Policy Council meeting.

2) *Schedule Head Start Board Governance Training*

First training scheduled for March 12, 2009 @ 6:00 pm

3) Natalie Springer will be the board representative at the February 12, 2009 Head Start Policy Council meeting.

9. *New Business*

A. *Authorizations*

1) *Grant Approvals*

Motion by Mary Lou Lawrence, seconded by Alice Baldini to authorize the grant submissions and approvals.
The motion carried.

- B. *Approval of CESA #11 Goals 2008-11*
Motion by Joel Hilson, seconded by Todd Glaus to approve the CESA #11 Goals 2008-2011 as presented.
The motion carried.
- C. *OPEB Assessment Rate 2009-10*
Motion by Todd Glaus, seconded by Natalie Springer to approve the OPEB Assessment Rate 2009-2010 at \$4000 per eligible employee.
The motion carried.
- D. *Approval of Actuarial Valuations of OPEB for CESA #11 and Consortium Districts*
Motion by Joel Hilson, seconded by Alice Baldini to accept the proposal for Actuarial Valuations of OPEB for CESA #11 and Consortium Districts by Blackburn Actuarial, Inc.
The motion carried.
- E. *Second Reading – Policy GCDA, Licensing and License Renewal (Mentor Program)*
Motion by Caroline Dostal, seconded by Natalie Springer to approve the revised policy GCDA.
The motion carried.

10. *Adjourn to Executive Session under State Statutes 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.*

- *New Staff* - *2009-10 Contract Renewals/Non-Renewals - Non-Union Staff*
- *Separations/Resignations* - *Negotiations: CESA #11 Associate & Professional Staff Head Start Contract*
- *CESA #11 Administrator Evaluation Process*

Motion by Caroline Dostal , seconded by Mary Lou Lawrence to adjourn to Executive Session at 8:14 pm under State Statutes 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
The motion carried on a roll call vote with all members present voting yes.

11. *Reconvene into open session and take appropriate action, if any, on matters discussed in Executive Session.*
Motion by Todd Glaus, seconded by Alice Baldini to reconvene into open session at 8:50 pm and take appropriate action, if any, on matters discussed in Executive Session.
The motion carried.

Motion by Margaret Dieter, seconded by Caroline Dostal to approve the following employment recommendations:

Head Start Staff:

<u>Van Sickle, Leigha</u>	Cook 2; PCELC	12/15/2008
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Separations/Resignations

Head Start Staff:

<u>Casselberry, Kathryn</u>	Center Assistant/Combo Teacher Assistant; PCELC	12/05/2008
<u>Olson, Nancy</u>	EHS/HS Combo Home Visitor; ELS	12/02/2008
<u>Townsend, Darlene</u>	Cook 2; DL	12/01/2008

CESA #11 Staff:

Additional Days 2008-09

<u>Stellrecht, Nancy</u>	Physical Therapist; from 90% to 100% FTE	January 5, 2009
<u>Baker, Lonny</u>	Technician; 26 additional days in Amery	January 19, 2009
<u>Baker, Lonny</u>	Technician; 10 additional days in CESA #11 Head Start	Immediately

The motion carried.

Motion by Joel Hilson, seconded by Todd Glaus to authorize the administrator to issue preliminary non-renewal and partial non-renewal notices to the Non-Union Staff as necessary and in a timely manner.

The motion carried.

12. Motion by Margaret Dieter, seconded by Caroline Dostal to adjourn at 8:51 pm.

The motion carried.

Jesse Harness, CESA #11 Administrator
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