

CESA #11 BOARD OF CONTROL MEETING MINUTES

February 11, 2010 – 7:00 pm

1. *Meeting called to order by Chairman and announcement of Executive Session under State Statute 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.*
2. Roll Call:

<input checked="" type="checkbox"/> Catherine Cranston	<input checked="" type="checkbox"/> Allan Faber	<input checked="" type="checkbox"/> Timm Johnson	<input checked="" type="checkbox"/> David Moore
<input checked="" type="checkbox"/> Margaret Dieter	<input checked="" type="checkbox"/> Joel Hilson	<input type="checkbox"/> Mary Lou Lawrence	<input checked="" type="checkbox"/> Natalie Springer
<input checked="" type="checkbox"/> Caroline Dostal	<input checked="" type="checkbox"/> Paul Hoch	<input checked="" type="checkbox"/> Kirk Lyksett	
3. *Approval of Agenda*
Motion by Caroline Dostal, seconded by Timm Johnson to approve the agenda.
The motion carried.
4. *Approval of Previous Meeting Minutes – February 1, 2010 Special Meeting and January 14, 2010 Regular Meeting*
The minutes of the February 1, 2010 and January 14, 2010 meetings stand as presented.
5. *Administrator Report and Communications*
 - A. *Professional Advisory Committee Report*
 - B. *Status of Shared Service Contracts for 2010-11*
 - C. *Bank Interest Rates*
 - D. *Food Prime Vendor Bid Award*
 - E. *Roll Call Vote Requirements*
 - F. *Triennial Evaluation Report*
 - G. *Other*
6. *Approval of Vouchers for Payment*
Motion by Caroline Dostal, seconded by Timm Johnson to approve vouchers numbered 528726 through 529180 in the amount of \$1,311,507.01.
The motion carried.
7. *Treasurer’s Report and Financial Statement*
Motion by Paul Hoch, seconded by Kirk Lyksett to approve the Treasurer’s Report and Financial Statement with a balance on hand as of February 11, 2010 of \$2,490,064.72.
8. *Appearances Before the Board*
 - A. *Head Start*
 - 1) *Program & Financial Reports*
Sharon Glessing submitted a written update on the status of the Head Start department.
 - 2) *Board of Governance Responsibilities/Training*
9. *New Business*
 - A. *Authorizations*
 - 1) *Grant Approvals*
No grants were submitted for approval.
 - B. *Revision of Policy CBA, Qualifications and Duties of Agency Administrator*
Motion by Catherine Cranston, seconded by Kirk Lyksett to accept the revisions to Policy CBA as presented.
The motion carried.

C. *Policy JHF, Seclusion and Restraint of Students – First Reading*

D. *Approval of Updated Head Start Policy Council By-Laws*

Motion by Caroline Dostal, seconded by Natalie Springer to approve the Head Start Policy Council By-Laws.
The motion carried.

10. *Adjourn to Executive Session under State Statute 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.*

- *New Staff*
- *Separations/Resignations*
- *Final 2010-11 Notices of Renewal/Non-Renewal for Non-Union Professional Staff*
- *Preliminary 2010-11 Notices of Renewal/Non-Renewal for Union Professional Staff*
- *Compensation Projections – Union/Non-Union Work Groups*
- *Administrator Search Process/Profile & Interview Questions*

Motion by Natalie Springer, seconded by Margaret Dieter to adjourn to Executive Session at 7:45 pm under State Statute 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The motion carried on a roll call vote with all members present voting yes.

11. *Reconvene into open session and take appropriate action, if any, on matters discussed in Executive Session*

Motion by Catherine Cranston, seconded by Kirk Lyksett to reconvene into open session at 9:03 pm and take appropriate action, if any, on matters discussed in Executive Session.

The motion carried.

Motion by Joel Hilson, seconded by Timm Johnson to approve the following employment recommendations:

New Staff

Effective Date:

Head Start Staff:

<u>Farrell, Angela</u>	Family Partner Assistant, COR	01/19/2010
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Additional Days 2009-2010

<u>Becker, Cindy</u>	Office Manager/Educational Consultant, from 174 days to 184 days	Immediately
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<u>Lanza, Carol</u>	Speech/Language Pathologist, from .20 FTE to .60 FTE	Immediately
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Separations/Resignations

Head Start Staff:

<u>Freer, Cheryl</u>	Center Aide, PCELC	01/12/2010
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<u>Laska, Jennifer</u>	Housekeeper, CFX	01/15/2010
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<u>Schuh, Debra</u>	Cook 2, MEN	01/15/2010
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<u>Ayers, Cora</u>	Nutrition Coordinator/Dietician	06/30/2010
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CESA #11 Staff:

<u>Kolzow, Lynda</u>	Bookkeeper	04/05/2010
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Other:

Issue final notices 2010-11 Contract Renewals/Non-Renewals for Non-Union Professional Staff.

Issue preliminary notices 2010-11 Contract Renewals/Non-Renewals for Union Professional Staff.

Motion by Kirk Lyksett, seconded by Timm Johnson to authorize the administrator to issue final notices of contract

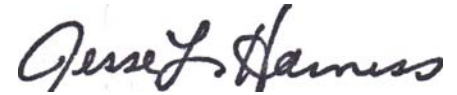
renewals/non-renewals for non-union professional staff and to issue preliminary notices of contract renewals/non-renewals for union professional staff.

The motion carried.

12. *Adjourn*

Motion by Margaret Dieter, seconded by Paul Hoch to adjourn at 9:05 pm.

The motion carried.



Jesse Harness, Administrator

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