

**CESA #11 BOARD OF CONTROL MEETING - AUGUST 13, 2009 – 7:00 P.M.**  
**BOARD MEETING ROOM - CESA #11 OFFICE – TURTLE LAKE, WI**

**AGENDA**

Revised 08/13/2009

1. *Meeting called to order by Chairman and announcement of Executive Session under State Statute 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

2. *Roll Call:*

- |   |   |   |  |
|---|---|---|--|
| <input type="checkbox"/> Catherine Cranston         | <input checked="" type="checkbox"/> Allan Faber | <input type="checkbox"/> Timm Johnson                 | <input checked="" type="checkbox"/> David Moore      |
| <input checked="" type="checkbox"/> Margaret Dieter | <input checked="" type="checkbox"/> Joel Hilson | <input checked="" type="checkbox"/> Mary Lou Lawrence | <input checked="" type="checkbox"/> Natalie Springer |
| <input checked="" type="checkbox"/> Caroline Dostal | <input checked="" type="checkbox"/> Paul Hoch   | <input checked="" type="checkbox"/> Kirk Lyksett      |  |

Others in attendance: Jesse Harness, Kim Robel and Val Peters

3. *Approval of Agenda*

Motion by Joel Hilson, seconded by Margaret Dieter to approve the agenda.

The motion carried.

4. *Approval of Previous Meeting Minutes – July 9, 2009 Regular Meeting*

The minutes of the July 9, 2009 meeting stand as presented.

5. *Administrator Report and Communications*

- A. *PAC Meeting Report*
- B. *Building Maintenance/Summer Projects*
- C. *Annual Employee Recognition Dinner*
- D. *Transfer of Fund 75*
- E. *Actuarial Study/Report*
- F. *Other:*

Employee Recognition:

Judy Seliskar Benzel – 30 years

Barb Garling – 20 years

Val Anderson – 15 years

Caroline Dostal – 15 years

6. *Approval of Vouchers for Payment*

Motion by Joel Hilson, seconded by Margaret Dieter to approve vouchers numbered 525673 through 526231 in the amount of \$1,349,631.88.

The motion carried.

7. *Treasurer's Report and Financial Statement*

Motion by Paul Hoch, seconded by Natalie Springer to approve the Treasurer's Report and Financial Statement with a balance on hand as of August 13, 2009 of \$2,247,877.48.

The motion carried.

8. *Appearances Before the Board*

A. *Head Start*

1) *Program & Financial Reports*

Sharon Haugerud and Sheryl Rasmussen presented information to the BOC regarding the State HS grant and Federal Base HS/EHS grant, both of which require BOC approval/signature. Sharon also shared information on enrollment and start-up and addressed any questions in regards to the Policy Council By-Laws - approval was requested with the omission of language on pg.13 Article 9 (b) regarding Policy Council's involvement in union grievances.

9. *New Business*

A. *Authorizations*

1) *Grant Approvals*

Motion by Kirk Lyksett, seconded by Caroline Dostal to authorize the grant submissions/awards.

The motion carried.

- B. *Approval of CESA #11 Head Start Policy Council By-Laws*  
 Motion by Kirk Lyksett, seconded by Paul Hoch to approve the CESA #11 Head Start Policy Council By-Laws with the omission of language on pg.13 Article 9 (b) regarding Policy Council's involvement in union grievances.  
 The motion carried.
- C. *Policy GCR, Telework Policy – First Reading*
- D. *Approval of Head Start Federal Base Grant*  
 Motion by Caroline Dostal, seconded by Mary Lou Lawrence to approve the Head Start Federal Base Grant and Early Head Start Federal Base Grant.  
 The motion carried.
- E. *Approval of Environmental, Safety and Health Services Contract*  
 Motion by Caroline Dostal, seconded by Joel Hilson to approve the Environmental, Safety and Health Services Contract through CESA #10.  
 The motion carried.

10. *Adjourn to Executive Session under State Statutes 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

- *New Staff*
- *Separations/Resignations*

Motion by Natalie Springer, seconded by Paul Hoch to adjourn to Executive Session at 8:50 pm under State Statutes 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.  
 The motion carried on a roll call vote with all members present voting yes.

11. *Reconvene into open session and take appropriate action, if any, on matters discussed in Executive Session*  
 Motion by Kirk Lyksett seconded by Caroline Dostal to reconvene into open session at 8:54 pm and take appropriate action, if any, on matters discussed in Executive Session.  
 The motion carried.

Motion by Kirk Lyksett seconded by Margaret Dieter to approve the following employment recommendations:

<u><b>New Staff</b></u>		<u><b>Effective Date:</b></u>
<u><b>Head Start Staff:</b></u>		
<u>Kessler, Mary</u>	Teacher; PCELC	07/16/2009
<u>Weyer, Jessica</u>	Teacher; NR	07/22/2009
<u><b>CESA #11 Staff:</b></u>		
<u>Blanford, Karen</u>	ISPD Educational Consultant, 190 days	08/03/2009
<u>Stachowiak, John</u>	Delivery Van Driver, 160 days	08/19/2009
<u><b>Separations/Resignations</b></u>		
<u><b>Head Start Staff:</b></u>		
<u>Harings-Lehman, Deborah</u>	Teacher Assistant/Family Partner Assistant; RL	07/27/2009
<u>Schradle, Beth</u>	Teacher; RL	07/31/2009
<u><b>Additional Days 09-10</b></u>		
<u>Hoff, Kristi</u>	Assistant Director of Special Ed, Birchwood, from 50 days to 70 days; EC Teacher, Birchwood, 30 days; IEP Coordinator, Birchwood, 30 days; IEP Coordinator, Shell Lake, 30 days; for a total of 160 days	07/01/2009

<u>Hanson, Mary</u>	Teacher-Deaf and Hard of Hearing; from 152 days to 190 days	Immediately
<u>Graves, Trish</u>	Educational Consultant, from 190 days to 220 days	Immediately
<u>Sharp, Tamara</u>	Educational Consultant, from 220 days to 260 days	Immediately

**Reduction in Days 09-10**

<u>Kvapil Rosin, Jerianne</u>	Director of Special Education; from 250 days to 225 days	Immediately
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**Substitute Rates**

<b><u>Position</u></b>	<b><u>Current Rate</u></b>	<b><u>Recommended Rate</u></b>
<u>Handicapped Aide</u>	\$10.00	\$10.50
<u>Secretary</u>	\$10.00	\$10.50
<u>Custodial</u>	\$10.00	\$10.50
<u>Interpreter/Tutor</u>	\$12.50 licensed / \$9.50 otherwise	\$13.00 / \$10.00
<u>Van Driver</u>	\$11.00	\$11.50

12. *Adjourn*

Motion by Margaret Dieter seconded by Mary Lou Lawrence to adjourn at 8:56 pm.  
The motion carried.



Jesse Harness, Administrator

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