

CESA #11 BOARD OF CONTROL MEETING
AUGUST 21, 2008 – 7:00 P.M.
BOARD MEETING ROOM - CESA #11 OFFICE – TURTLE LAKE, WI
MINUTES

1. *Meeting called to order by Chairman and announcement of Executive Session under State Statute 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*
2. Roll Call:

<input checked="" type="checkbox"/> Alice Baldini	<input checked="" type="checkbox"/> Margaret Dieter	<input checked="" type="checkbox"/> Mary Lou Lawrence	<input checked="" type="checkbox"/> David Moore
<input type="checkbox"/> Sid Bjorkman	<input checked="" type="checkbox"/> Caroline Dostal	<input type="checkbox"/> Kirk Lyksett	<input checked="" type="checkbox"/> Natalie Springer
<input type="checkbox"/> Catherine Cranston	<input checked="" type="checkbox"/> Todd Glaus		
3. *Approval of Agenda*

Motion by Margaret Dieter, seconded by Todd Glaus to move item 9.e to follow item 4. and approve the agenda as amended.
The motion carried.
4. *Approval of Previous Meeting Minutes – July 10, 2008 regular meeting*

The minutes of the July 10, 2008 meeting stand as presented.
5. *Administrator Report and Communications*

A. <i>Moment of Silence for Ron Finley</i>	E. <i>Change Management & Strategic Planning</i>
B. <i>Staffing Update 2008-09</i>	F. <i>Transfer of Fund 75</i>
C. <i>Building Remodeling/Maintenance</i>	G. <i>Other</i>
D. <i>Annual Employee Recognition Dinner</i>	
6. *Approval of Vouchers for Payment*

Motion by Caroline Dostal, seconded by Natalie Springer to approve the payment of vouchers numbered 519248 through 519838 in the amount of \$1,578,157.71.
The motion carried.
7. *Treasurer’s Report and Financial Statement*

Motion by Todd Glaus, seconded by Margaret Dieter to approve the Treasurer’s Report with a balance on hand as of August 14, 2008 of \$2,594,916.67.
The motion carried
8. *Appearances Before the Board*

A. *None*
9. *New Business*
 - A. *Authorizations*
 - 1) *Grant Approvals*

Motion by Alice Baldini, seconded by Caroline Dostal to authorize the grant submissions and approvals.
The motion carried
 - B. *Second Reading – Revised Policy DJ, Purchasing*

Motion by Natalie Springer, seconded by Mary Lou Lawrence to approve the revised policy DJ, Purchasing.
The motion carried.
 - C. *Second Reading – Revised Policy EEBA, Agency Vehicles*

Motion by Alice Baldini, seconded by Caroline Dostal to approve the revised policy EEBA, Agency Vehicles.
The motion carried.

D. Letter of Agreement with NUE Professional Staff

Motion by Natalie Springer, seconded by Caroline Dostal to approve the letter of agreement with NUE Professional Staff with the provision that it will not be verbatim but the actual language will be addressed in the contract through the negotiations process.

The motion carried.

E. Approval of Head Start Federal Base Grant

Motion by Mary Lou Lawrence, seconded by Alice Baldini to package the Head Start grants together(after review) as follows:

- Head Start/Early Head Start 2008-2009 Base Grant - \$5,670,574
- Training and Technical Assistant Grant - \$92,971
- Head Start Enrollment Reduction Amended Application – \$186,068

The motion carried.

Motion by Mary Lou Lawrence, seconded by Todd Glaus to approve the packaged Head Start grants, as listed previously.

The motion carried.

F. Award Audit Bid

Motion by Margaret Dieter, seconded by Mary Lou Lawrence to award the audit bid to LarsonAllen LLP for fiscal years 2008-09, 2009-10 and 2010-11.

The motion carried.

G. Approval of contract with Kompas Care for School Based Services Software

Motion by Todd Glaus, seconded by Natalie Springer to approve the contract with Kompas Care for School Based Services Software.

The motion carried.

H. Employee Recognition: Marie Brost-Mills and Lynda Kolzow: 20 years

Motion by Mary Lou Lawrence, seconded by Caroline Dostal to recognize Marie Brost-Mills and Lynda Kolzow for their 20 years of dedicated and loyal service to CESA #11.

The motion carried.

10. *Adjourn to Executive Session under State Statute 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

- *New Staff*
- *Separations/Resignations*
- *Benefits for Non-Union Professional Head Start Staff*

Motion by Margaret Dieter, seconded by Todd Glaus to adjourn to Executive Session at 9:02 pm under State Statute 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

The motion carried on a roll call vote with all members present voting yes.

11. *Reconvene into open session and take appropriate action, if any, on matters discussed in Executive Session*

Motion by Caroline Dostal, seconded by Alice Baldini to reconvene into open session at 9:14 pm and take appropriate action, if any, on matters discussed in Executive Session.

The motion carried.

Motion by Margaret Dieter, seconded by Todd Glaus to withdraw the exceptions on benefits for Head Start non-union professionals covered under *Policy GCBA, Certificated Staff Salary, Fringe Benefits, and Working Conditions (Non-Union)*, effective immediately.

The motion carried.

Motion by Mary Lou Lawrence, seconded by Todd Glaus to approve the following employment recommendations:

New Staff

Effective Date:

Head Start Staff:

<u>Gomez, Theresa</u>	Teacher-RL	07/23/2008
<u>Schwartz, Terri</u>	Combo Home Visitor – PCELC	07/23/2008

CESA #11 Staff:

<u>Westerlund, Mary Ellen</u>	Occupational Therapy Assistant – Spring Valley, Elmwood and Prescott and as needed	2008-2009 School Year
<u>Kurth, Fay</u>	Sign Language Interpreter – Webster School District	2008-2009 School Year
<u>Britton, Roger</u>	Transition Coordinator-Burnett Co. ALC	2008-2009 School Year
<u>Kunselman, Bethany</u>	Teacher – Washburn County Alternative School – 190 days	2008-2009 School Year
<u>Paulson, Lynda</u>	School Psychologist – Frederic - .5 FTE	2008-2009 School Year
<u>Nielsen, John</u>	School Psychologist – Prairie Farm - .2 FTE	2008-2009 School Year

Extended School Year Hours 2007-2008

<u>Wefel, Heidi</u>	Deaf and Hard of Hearing Teacher - additional 4 hours	Immediately
---------------------	---	-------------

Additional Days 2008-2009

<u>Benzel, Judy</u>	Director of Special Ed/School Psychologist – Spring Valley - From 190 to 202 Days	Immediately
---------------------	---	-------------

Separations/Resignations

Head Start Staff:

<u>Miller, Leah</u>	Center Assistant & Family Partner Assistant – CF	07/31/2008
---------------------	--	------------

CESA #11 Staff:

None

The motion carried.

12. *Adjourn*

Motion by Margaret Dieter, seconded by Mary Lou Lawrence to adjourn the meeting at 9:15 pm.

The motion carried.

kr

Jesse Harness
CESA #11 Administrator