

# CESA #11 BOARD OF CONTROL MEETING MINUTES

April 8, 2010 – 7:00 pm

1. *Meeting called to order by Chairman and announcement of Executive Session under State Statute 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*
2. Roll Call:

<input checked="" type="checkbox"/> Catherine Cranston	<input checked="" type="checkbox"/> Allan Faber	<input checked="" type="checkbox"/> Timm Johnson	<input checked="" type="checkbox"/> David Moore
<input checked="" type="checkbox"/> Margaret Dieter	<input checked="" type="checkbox"/> Joel Hilson	<input checked="" type="checkbox"/> Mary Lou Lawrence	<input checked="" type="checkbox"/> Natalie Springer
<input checked="" type="checkbox"/> Caroline Dostal	<input checked="" type="checkbox"/> Paul Hoch	<input type="checkbox"/> Kirk Lyksett	
3. *Approval of Agenda*

Motion by Margaret Dieter, seconded by Caroline Dostal to approve the agenda.  
The motion carried.
4. *Approval of Previous Meeting Minutes – March 11, 18, 24, and 25, 2010 Regular and Special Meetings*

The minutes of the March 11, March 18, March 24, and March 25, 2010 meetings stand as presented.
5. *Administrator Report and Communications*
  - A. *Professional Advisory Committee Report*
  - B. *Five-Year Maintenance Plan*
  - C. *Announcement of 2010 Annual Convention*
  - D. *Other Reports as Necessary*
6. *Approval of Vouchers for Payment*

Motion by Timm Johnson, seconded by Joel Hilson to approve vouchers numbered 529689 through 530083 in the amount of \$453,183.03.  
The motion carried.
7. *Treasurer's Report and Financial Statement*

Motion by Natalie Springer, seconded by Paul Hoch to approve the Treasurer's Report and Financial Statement with a balance on hand as of April 8, 2010 of \$3,275,149.48.
8. *Appearances Before the Board*
  - A. *Head Start*
    - 1) *Program & Financial Reports*

Sharon Glessing shared an update on the status of the Head Start department.
9. *New Business*
  - A. *Authorizations*
    - 1) *Grant Approvals*

Motion by Timm Johnson, seconded by Catherine Cranston to approve the CESA #11 Head Start Supplemental Cola Grant application in the amount of \$27,591 and the CESA #11 Early Head Start Supplemental Cola Grant application in the amount of \$15,919.  
The motion carried.
  - B. *Approval of Contract with Health Dimensions Rehabilitation, Inc. for OT Services in 2010-2011*

Motion by Caroline Dostal, seconded by Mary Lou Lawrence to approve the contract with Health Dimensions Rehabilitation, Inc. for OT Services in 2010-2011.  
The motion carried.
  - C. *Approval of Contract with Luther Midelfort Northland for PT Services in 2010-2011*

Motion by Caroline Dostal, seconded by Mary Lou Lawrence to approve the contract with Luther Midelfort

Northland for PT Services in 2010-2011.  
The motion carried.

D. *Approval of Administrative Budget 2010-11*

Motion by Joel Hilson, seconded by Margaret Dieter to approve the Administrative Budget for 2010-2011.  
The motion carried.

E. *Policy GBAB, Cyberbullying – First Reading*

F. *Policy JHF, Seclusion and Restraint of Students – Second Reading*

Motion by Joel Hilson, seconded by Paul Hoch to adopt Policy JHF.  
The motion carried.

G. *Employee Recognitions: Marybeth Tschumperlin: 40 years; Mari Schiebel: 35 years; Jackie Berg: 25 years; Nancy Graese: 20 years*

Motion by Caroline Dostal, seconded by Natalie Springer to recognize Marybeth Tschumperlin, Mari Schiebel, Jackie Berg and Nancy Graese for their years of dedicated and loyal service to CESA #11.  
The motion carried.

10. *Adjourn to Executive Session under State Statute 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.*

- *New Staff*
- *Separations/Resignations*
- *Layoff Notices*
- *Selection of Agency Administrator*

Motion by Natalie Springer, seconded by Mary Lou Lawrence to adjourn to Executive Session at 8:09 pm under State Statute 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.  
The motion carried on a roll call vote with all members present voting yes.

11. *Reconvene into open session and take appropriate action, if any, on matters discussed in Executive Session*

Motion by Joel Hilson, seconded by Timm Johnson to reconvene into open session at 8:58 pm and take appropriate action, if any, on matters discussed in Executive Session.  
The motion carried.

Motion by Mary Lou Lawrence, seconded by Paul Hoch to authorize the Administrator to issue lay-off notices as necessary.

The motion carried.

Motion by Timm Johnson, seconded by Paul Hoch to authorize Don Stevens to spend up to \$1000 to post on alternate business website/s for the Agency Administrator vacancy.

The motion carried.

Motion by Joel Hilson, seconded by Timm Johnson to approve the following employment recommendations:

**Effective Date:**

**Additional Days 09-10**

Kvapil, Jerianne

3 days – CREATE Training

April 26-28, 2010

